

LAKE VILLA TOWNSHIP BOARD
Regular Meeting April 14, 2020
Teleconference Meeting
37908 N. Fairfield Rd. Lake Villa, IL 60046
7:00 pm.

- I. Call to order: Meeting was called to order by Supervisor Venturi at 7:01pm
- II. Roll call: Teleconference In Attendance, Supervisor Venturi, Trustee Berker, Trustee Stout, Trustee McCollum, Trustee Johnson, Assessor Jeff Lee, Clerk Jean Smuda
- III. Pledge of Allegiance: Led by Supervisor Venturi
- IV. Approval of Minutes: Motion of approve minutes of the regular board meeting of by Trustee Stout, seconded by Trustee McCollum. All ayes, motion passes.
- V. Old Business: None
- VI. New Business
 - a. Discussion and possible action concerning annual salary increases for employee: Motion to increase employees' salaries by 3%, increase Eddie Kelly to \$18.30 and Danial Bieder to \$25.50 by Trustee McCollum, seconded by Trustee Johnson. Roll Call, all aye, motion passes.
 - b. Discussion and possible action concerning sexual harassment policy: No action taken.
 - c. Discussion and possible action concerning setting elected official salaries for 2021 through 2025: Motion to increase elected official salaries by 2 1/2% and to freeze trustee's salaries by Trustee Stout, seconded by Trustee Berker. Roll Call, all aye, motion passes.
 - d. Discussion and possible action concerning appointment of Fire District Trustee: Motion to appoint Jim Stout as Fire District Trustee by Trustee Berker, seconded by Trustee Johnson, Trustee Stout abstained from voting. Roll Call, all ayes, motion passes.
- VII. Approve Payment of Bills"
 - a. Approve payment of current Town and Road district bills: Motion to approve the payment of current Town and Road district bills as amended by Trustee Berker, seconded by Trustee McCollum. Roll Call, all ayes, motion passes.
 - b. Approve payroll payments from last meeting: Motion to approve the payroll payments from last meeting by Trustee Stout, seconded by Trustee Johnson. Roll Call, all ayes, motion passes.
- VIII. Public Comment: Supervisor Venture did not receive any public comments by e-mail before 5pm on Monday, April 14, 2020 to be read at the beginning of the teleconference meeting.
- IX. Assessors Report: Assessor Lee reported the office closed on March 20, 2020, staff is working remotely from home. Field work is being prioritized as much as they can, doing desk reviews, trying to limit as much physical contact as possible. Our office will reduce spending, postpone the new computer purchase, reduce spending will reflect in next year's budget. The saving will go into our reserve. Supervisor Venturi stated the Township will also try and cut spending this year. Goal next year will be to cut levy. Real-estate tax bills will be coming out the first week in May. Discussion is taken place at

the County to extend the deadline, waving fees for late penalty, creating installment version to soften the blow. Overall tax bills could be up by 2% but this last year was our quadrennial reassessment. Not everyone will go up 2%, some may be up 10%, 15%, 20%, some may be going down, there is going to be a big shift in the tax bills this year. Our office is expecting a lot of questions regarding tax bills this year. Assessor Lee explained to the board why we won't be getting a State equalization factor for the first time in approximately six years. Office is working to help our seniors with the senior freeze applications. To close, Assessor Lee will be his employees a 31/2% pay increase.

- X. Road Commissioners: Highway Commissioner did not take part in the teleconference meeting.
- XI. Supervisors Report: Supervisor Venturi reported the Township closed to the public 2 weeks ago, staff is returning calls, delivering food to food pantry clients, Lakewood Towers, Cedar Village. Food and cash donations has increased, Jen Fielder raised over \$1,00.00 for the food pantry, park employee are helping to fill the bags for the food pantry. Starting Monday, April 20, 2020 the office hours will be 9am-12pm, one employee in the office, no public contact, door and windows will be shut. Parks started back on Friday, one person working on a project at a time, one person in a Township vehicle. Highway department is closed, on call for emergencies. Summer camp is scheduled to open June 12th, no decision has been made yet to close the camp.
- XII. Calendar Review
 - a. Next meeting Monday, May 11, 7:00 pm
- XIII. Closed Session:
 - a. Discussion concerning employee discipline and enforcement including probable and imminent litigation: No action taken.
- XIV. Adjournment: Motion to adjourn regular board meeting by Trustee Berker, seconded by Trustee Stout. Meeting adjourned at 7:35 pm.

Minutes of the April 14, 2020 Lake Villa Township teleconference regular board meeting has been prepared and respectfully submitted for approval at the next regular board meeting on Monday, May 11, 2020 by Jean Smuda, Clerk.