

LAKE VILLA TOWNSHIP BOARD
Regular Meeting
37908 N. Fairfield Rd. Lake Villa, IL 60046
6:00 pm.

Meeting live and via teleconference (712-775-7200 access code 746610#)

PUBLIC COMMENTS should be emailed to Supervisor@Lakevillatownship.org (if you do not have email call 847-356-2116) including your name, city, state and include topic or agenda item.

Public comments are welcomed. Public Comments received by 5PM on January 11, 2021 will be read at the beginning of the meeting under public comment.

- I. Call to order: Meeting was called to order by Supervisor Venturi at 6:00pm

- II. Roll call: In Attendance, Supervisor Venturi, Trustee Berker via teleconference, Trustee Stout, Trustee McCollum via teleconference, Trustee Johnson, Highway Commissioner Jim Jorgenson not in attendance, Assessor Jeff Lee via teleconference, Clerk Jean Smuda via teleconference.

- III. Pledge of Allegiance: Led by Supervisor Venturi

- IV. Approval of Minutes:
 - a. Regular Meeting of December 14, 2020: Motion of approve minutes of the regular board meeting of December 14, 2020 by Trustee McCollum, seconded by Trustee Johnson. Roll Call, all ayes, motion passes.

 - b. Special meeting December 21, 2020: Motion to approve minutes of the Special meeting of Dec 21, 2020 by Trustee McCollum, seconded by Trustee Johnson. Roll Call, all ayes, motion passes.

- V. Old Business: None

- VI. New Business: None

- VII. Approve Payment of Bills
 - a. Approve payment of current Town and Road district bills: Motion to approve the payment of current Town and Road district bills as amended by Trustee Stout, seconded by Trustee Johnson. Roll Call, all ayes, motion passes.
Motion to exclude and not pay Highway Department legal bill from Hunt & Associates in the amount of \$2,834.00, not a Township expense by Trustee Stout, seconded by Trustee Johnson. Roll Call, all ayes, motion passes.

 - b. Approve payroll payments from last meeting: Motion to approve the payroll payments from last meeting by Trustee Stout, seconded by Trustee Johnson. Roll Call, all ayes, motion passes.

- VIII. Public Comment: Jerry Coia stated township meeting time is listed in the "Town Planner, Your Community Calendar" to start at 7:00pm. Jerry suggested we call the editor and have them change the time online to our new 6:00pm meeting time so the on-line reversion will list the correct time.

- IX. Assessors Report: Assessor Lee presented to the board his '2021 Lake Villa Township Assessor's Budget Request". Pursuant to State Statues the budget request must be presented to the board 60 days prior to the fiscal year. The budget is tentative at this point due to some variables from to the impact of the virus. Education: continuing education is required for Assessors and employees holding a designation. Training may

be hosted remotely thus reducing the overall cost. Last year I budgeted for new computers to update from Windows 7 to Windows 10, he left the amount unchanged. The only change made from last year was to update the salaries. The overall budget may go down before the final budget meeting as the picture becomes clearer. Assessor Lee will create an updated budget before the final budget approval.

- X. Road Commissioners: None, Commissioner not in attendance
- XI. Supervisors Report: Supervisor Venturi discussed the Township accounting system and the bookkeeper: Nancy our bookkeeper of 24 years would like to step down and the computer program is no longer supported. We will have to find a new accounting program and possibly hire someone to do our input, could be a part time or full time bookkeeping position.
- XII. Calendar Review
 - a. Next meeting Monday, February 8, 2021 6:00 pm
- XIII. Closed Session: None
 - a. Discussion concerning employee discipline and enforcement including pending probable and imminent litigation. No discussion took place.
- XIV. Adjournment: Motion to adjourn regular board meeting by Trustee Johnson, seconded by Trustee Stout. Roll Call, all ayes, motion passes. Meeting adjourned at 6:15pm

Minutes of the January 11, 2021 Lake Villa Township regular board meeting has been prepared and respectfully submitted for approval at the next regular board meeting on Monday, February 8, 2021 by Jean Smuda, Clerk.